



Name: Richard Brown

Position: Executive Vice President, Corporate Services

Reporting Period: April 1 - May 31, 2015

Date Expense Incurred	Expense Type	Location	Description/Rationale	Amount	Receipt
17-Mar-15	Parking	Calgary to Edmonton	Meeting with Boyden executive search firm	\$ 5.25	Receipt
18-Mar-15	Lunch	Edmonton	Keynote speaker at GeOSpatial Alberta regarding the importance of geographic information system to the Alberta Energy Regulator	\$ 35.36	Receipt
18-Mar-15	Taxi	Edmonton	Keynote speaker at GeOSpatial Alberta regarding the importance of geographic information system to the Alberta Energy Regulator	\$ 182.40	Receipt
18-Mar-15	Parking	Edmonton	Keynote speaker at GeOSpatial Alberta regarding the importance of geographic information system to the Alberta Energy Regulator	\$ 28.35	Receipt
18-Mar-15	Airfare	Calgary to Edmonton	Ten flight passes for future travel between Calgary and Edmonton	\$ 1,785.00	Receipt
27-Mar-15	Personal Mileage - return	Calgary to Edmonton	Meeting with Alberta Data Partnership board and Strategic Planning session	\$ 313.10	N/A
27-Mar-15	Hotel	Edmonton	Meeting with Alberta Data Partnership board and Strategic Planning session	\$ 311.78	Receipt
27-Mar-15	Parking	Edmonton	Meeting with Alberta Data Partnership board and Strategic Planning session	\$ 7.00	Receipt
27-Mar-15	Lunch/Dinner (per diem)	Edmonton	Meeting with Alberta Data Partnership board and Strategic Planning session	\$ 32.35	N/A
28-Mar-15	Parking	Edmonton	Government of Alberta meeting	\$ 16.00	Receipt
29-Mar-15	Hotel	Edmonton	Government of Alberta meeting	\$ 350.29	Receipt
29-Mar-15	Parking	Edmonton	Meeting with executive leadership sub committee team	\$ 16.00	Receipt
30-Mar-15	Parking	Edmonton	Alberta Geological Survey site visit	\$ 4.00	Receipt
30-Mar-15	Parking	Edmonton	Board of Directors meeting	\$ 3.00	Receipt
30-Mar-15	Breakfast/Lunch/Dinner (per diem)	Edmonton	Board of Directors meeting	\$ 41.55	N/A
31-Mar-15	Parking	Edmonton	Board of Directors meeting	\$ 3.00	N/A

Date Expense Incurred	Expense Type	Location	Description/Rationale	Amount	Receipt
31-Mar-15	Breakfast/Lunch (per diem)	Edmonton	Board of Directors meeting	\$ 20.80	N/A
27-Apr-15	Lunch	Calgary	Recognition lunch with three internal staff members	\$ 99.54	Receipt
Total				\$ 3,254.77	



Calgary Head Office
Suite 1000, 250 – 5 Street SW
Calgary, Alberta T2P 0R4
Canada

www.aer.ca

Missing Itemized Receipt Details and Follow-up



Employee Name:

Rick Brown

Submission Date:

April 15/2015

Position:

ELP Corporate Services

Branch:

CSD

Expense Type	Date Expense Incurred	Amount	Description/Rationale	Names of guests (where applicable)	The reason why a receipt cannot be provided.
Meal	3/16/15	35.36	Food lunch	Rick Brown	no detailed receipt - only visa receipt
parking	3/17/15	5.25	- no alcohol		
parking	3/17/15	5.25	parking for meeting with Boyden & Secord	Rick Brown	lost receipt
Total Amount					

The expenses above were incurred and are related to AER business. These expenses have not been claimed previously and do not include the purchase of any alcoholic beverages.

Employee Signature:

[Signature]

Date:

April 15/2015

Approver Signature:

[Signature]

Date:

April 15/2015

EDM GIS KEYNOTE

MONTANA'S FT PORCH 6954
3688-1000 AIRPORT ROAD
EDMONTON, AB T9E0V3
7808904451

SALE

Server #: [REDACTED]

MID: 16813460011

TID: 002

REF#: [REDACTED]

Batch #: 104

03/18/15

13 11 08

APPR CODE: [REDACTED]

VISA

ABSTRACT [REDACTED]

ADJ [REDACTED]

AMOUNT	\$29.47
TIP	\$5.89
TOTAL	\$35.36

APPROVED

VISA CREDIT

AID: A0000000031010

TVR: 00 80 00 80 00

TSI: F8 00

THANK YOU
PLEASE COME AGAIN

CUSTOMER COPY

TAXI/LIMO. Both ways

Edm Airport - Downtown

ATS GROUP
4600 101 ST NW T809897099
EDMONTON, AB
T6E-5G9

Term ID: 05272220

Purchase

VISA

Entry Method: C

Invoice #: [REDACTED]

Amount: \$ 152.00

Tip: \$ 30.40

Total: \$ 182.40

2015-03-18

12:01:47

Seq #: 0010530010

Appr Code: [REDACTED]

Resp Code: 01/027

VISA CREDIT
AUG000000001010
F6 24 3F 19 UE 36 F4 99
00 80 00 00 00
F8 00
17 40 07 17 02 06 8F BA

APPROVED
Thank You

Customer Copy

- IMPORTANT -

Retain this copy for your records

GST 805695641 R10001

RECEIPT
GST NO. R122556194

EXIT No. 44
IN: 03/18/15 06:26
OUT: 03/18/15 15:07
DURATION: 0 08: 41
PAID: \$ 28.35
(GST INCLUDED)
VISA

REF. [REDACTED]

THANK YOU FOR
YOUR VISIT

Calgary International Airport Parkade

AIR CANADA MR RICHARD L BROWN (Aeroplan Miles 0) [My Bookings](#) | [My Profile](#) | [Sign out](#)AIR CANADA [Canada](#) | [English](#)[Contact Us](#)[Book Travel](#)[Manage My Bookings](#)[Special Offers](#)[Information & Services](#)[Altitude](#)[Corporate Rewards](#)[Review](#) [Purchase](#) [Receipt](#)

Flight Pass

Your flight pass purchase is confirmed.

Please print this receipt for your reference.

Thank you for choosing Air Canada and we look forward to welcoming you on board.

Flight Pass Information

Flight Pass Reference: 

Customer Care

Flight Pass Name: **Calgary Commuter Flex 10 credits**Product Name: **Calgary Commuter Flex 10 credits - 10 credits**Product ID: **298PC0000110**Start Date: **2015-03-18**Expiry Date: **2016-03-18**Company Name: **Alberta Energy Regulator**



Exchange one credit per direction on the following routes.

Questions about your
booking or Air Canada
online services?
1-888-247-2262


Online services

- [Manage my flight pass](#) (Book, View, Change and Cancel flights).

Contact Information

Flight Pass Owner: **MR RICHARD BROWN**Email address: **rick.brown@aer.ca,** Aeroplan Number: Phone Number: **403 297-6655**

Fax Number:

Payment Card Number: **xxxx-xxxx-xxxx-** 

Fare Quotes Details

Fare Summary

	Total Charge
Calgary Commuter Flex 10 credits - 10 credits	1,700.00
Taxes	
Canada Goods and Services Tax (GST/HST #100092287 RT0001)	85.00
Total Taxes	85.00
Grand Total - Canadian Dollars	\$1,785.00

Applicable Rules

All flight credits must be used and travel must be completed by **Friday March 18, 2016**.

Ownership

Available only to Canadian residents with a valid address, Aeroplan membership and password number at time of purchase and during the entire validity period. For new enrollments, the activation of the Aeroplan membership may take up to 72 hours.

Validity Period

- This Flight Pass is valid for twelve (12) consecutive months from date of purchase. One (1) month prior to pass expiration date, Flight Pass may be extended for three (3) months for a \$250 CAD fee, plus taxes. This fee is subject to change. Extension fee will be assessed at time of Flight Pass extension.
- A Flight Pass extension can be processed one time per pass and must be completed prior to pass expiration. All unused flight credits remaining beyond Flight Pass expiration date, or extended expiration date, will be forfeited.

Booking Flight Credits

To view available flights and eligible itineraries prior to purchase, click on the **PREVIEW FLIGHT AVAILABILITY** button above.

- One (1) flight credit is required per one-way journey, including connections.
- Flight credits are non-transferable and can only be used by the purchaser.
- Flight credit bookings are subject to availability for the Flex fare option (M booking class).
- Bookings are permitted up to one (1) hour prior to departure for flights to the USA and within Canada, and two (2) hours for all other international destinations.
- Flight credits may be available for booking only 24 hours after purchase once purchase procedures have been finalized.



Mr Richard Brown
Suite 1000 250 5 Street SW
Calgary AB T2P 0R4
Canada

Room Number : 2404
Arrival Date : 03-27-15
Departure Date : 03-29-15
Page : 1 of 1
Folio Number :
Confirmation :
Cashier :

INFORMATION INVOICE

Company Name :

GST No: 121767065 RT 0001

03-29-15

Date	Description	Charges	Credits
03-27-15	Government Rates	139.00	
03-27-15	Room Alberta Tourism Levy	5.56	
03-27-15	Room D.M.F.	4.17	
03-27-15	Room GST	6.95	
03-27-15	Room D.M.F. GST	0.21	
03-28-15	Government Rates	139.00	
03-28-15	Room Alberta Tourism Levy	5.56	
03-28-15	Room D.M.F.	4.17	
03-28-15	Room GST	6.95	
03-28-15	Room D.M.F. GST	0.21	
03-29-15	VisaXXXXXXXXXXXX	XXXX	311.78
Total		311.78	311.78
Balance		0.00	CAD

Room GST 13.90
F&B GST 0.00
Misc GST 0.42
Total 14.32

del

I agree that I am personally liable for the final disposition and payment of any services rendered or goods supplied by The Sutton Place Hotel and further authorize the use of my credit card to facilitate full payment. I accept responsibility in the event the indicated third-party, company or association fails to render full payment of this account, and also for any loss or damage to the premises or its contents.

Guest Signature: _____

A MEMBER OF THE SUTTON PLACE HOTELS GROUP - CHICAGO, EDMONTON, TORONTO, VANCOUVER

10235-101 Street, Edmonton, AB Canada T5J 3E9 Tel 780.428.7111 * Fax 780.441.3098 * 1.866.3.SUTTON (1.866.378.8866)
email: info_edmonton@suttonplace.com website: www.edmonton.suttonplace.com

RECEIPT
IMPARK LOT 287
NO IN AND OUT PRIVILEGES

License Plate Number



Expiration Date/Time

05:43 PM
MAR 27, 2015

Purchase Date/Time: 04:43pm Mar 27, 2015

Total Parking: \$6.67

Total gst: \$0.33

Total Due: \$7.00

Total Paid: \$7.00

Ticket #: 4

S/N #: 520014080142

Setting: Lot 287

Mach Name: Meter 2

Rate: \$7 - 1 hour
Payment Type: Card

Sotten
initialed

Card #****- Visa

Auth #:

GST #887315630RT0001
IMPARK LOT 287

ING RECEIPT

PARKING RECEIPT

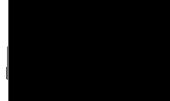
PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT

RECEIPT
IMPARK LOT 287
NO IN AND OUT PRIVILEGES

License Plate Number



Expiration Date/Time

10:00 AM
MAR 28, 2015

Purchase Date/Time: 08:00pm Mar 27, 2015

Total Parking: \$15.24

Total gst: \$0.76

Total Due: \$16.00

Total Paid: \$16.00

Ticket #: [REDACTED]

S/N #: 520014080142

Setting: Lot 287

Mach Name: Meter 2

Rate: \$16-Overnight Dam
Payment Type: Card

*Sutton
Please*

Card #****- [REDACTED] Visa

Auth #: [REDACTED]

GST #887315638RT0001
IMPARK LOT 287

RECEIPT

PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT



DELTA

EDMONTON CENTRE
SUITE HOTEL

10222 - 102 Street, Edmonton, Alberta T5J 4C5
Tel: 780-429-3900 Fax: 780-421-3259

Mr Richard Brown

Canada

Room: 0508
Folio:
Cashier:
Arrival: 03-29-15
Departure: 03-31-15

Date	Description	Additional Information	Charges	Credits
03-29-15	Room Charge		148.00	
03-29-15	Room - GST		7.62	
03-29-15	Room - Tourism Levy		6.10	
03-29-15	Room - Destination Mkt. Fee		4.44	
03-30-15	Room Charge		164.00	
03-30-15	Room - GST		8.45	
03-30-15	Room - Tourism Levy		6.76	
03-30-15	Room - Destination Mkt. Fee		4.92	
03-31-15	Visa	XXXXXXXXXXXXXX	XX/XX	350.29
Total			350.29	350.29
Balance Due			0.00	CDN

GST Summary

Registration No: 899111215

Room 16.07

F&B 0.00

Other 0.00

Total 16.07

Guest Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

RECEIPT
IMPARK LOT 287
NO IN AND OUT PRIVILEGES

License Plate Number

[REDACTED]

Expiration Date/Time

10:00 AM
MAR 29, 2015

Purchase Date/Time: 11:14pm Mar 28, 2015

Total Parking: \$15.24

Total gst: \$0.76

Total Due: \$16.00

Total Paid: \$16.00

Ticket # [REDACTED]

S/N #: 520014080142

Setting: Lot 287

Mach Name: Meter 2

Rate: \$16-Overnight 10am
Payment Type: Card

Sutton Hall

Card # [REDACTED] /isa

Auth #: [REDACTED]

GST #887315638RT0001
IMPARK LOT 287

PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT



impark

your parking authority

164718

TWIN ATRIA

\$4.00

**FACE UP
ON DASH**

**WARNING - YOUR RISK
SEE BACK**



164718



DETACH RECEIPT

TICKET PRICE INCLUDES GST REG. #887315638RT0001

RED

TICKET VOID IF RE-SOLD

IMPERIAL PARKING
PHONE: 780-420-1976

Meter: LOT 372*
040983
Time: 8:49P MAR 29

Price: \$ 3.xx *Dolba*
Card: *****
Exp.: 1708
Expires:

6:00AM MON
MAR 30 15

GST No 887315638RT0001
INSTRUCTIONS ON BACK

PLACE THIS SIDE UP ON DASH

PLACE THIS SIDE UP ON

Claimed 17.90

KEG #204 - Calgary
320 4th Avenue SW
Calgary, AB
T2P 2S6
403-699-9843

TRANSACTION RECORD

Trans. #: 2045

Check #: 893680
Employee #: 521
Employee Name: [REDACTED]

VISA CREDIT Purchase
XXXXXXXXXX [REDACTED] C
RID: 0000000000000000

Amount \$82.95

Tip \$16.59

TOTAL CAD\$99.54

APPROVED 091110
00-001 091110
KGS20406/KGC20406
152001001019
2015/04/27 13:33:04

TUR: 0080008000
TSI: F800

Customer Copy

THANK YOU
Come Again

CHECK # 893680

DATE 4/27/15

TABLE # 6

TIME 1:25PM

DINING: [REDACTED] FLO--

ITEMS ORDERED AMOUNT

1 !CALIF CLUBHOUSE	16.00
1 !COBB SALAD	17.00
2 !GR SANTA FE SAL	32.00
1 sm mush soup	0.00
1 !SM MUSH SOUP	5.00
1 FRENCH ONION	9.00

SUBTOTAL 79.00
GST 3.95

TOTAL DUE 82.95

See back

Thank you for visiting
The Keg Steakhouse & Bar
Calgary 4th Avenue
Restaurant # 204

Review your experience at
www.KegFeedback.com
and receive a CHANCE to
WIN a \$100 Gift Card!

* See www.kegfeedback.com
for complete contest rules

***PLEASE SEE YOUR SERVER IN REGARDS TO
HOTEL BILLING***

GST# 122833890RT0001