

Frequently Asked Questions

Directive 056 – Licence Extension

January 2016

Q1. *Directive 056 Energy Development Applications and Schedules* states that a licence for a well, facility, or pipeline will expire 12 months from the date it is issued if it is not acted on (i.e., if construction or operation has not begun). What are my options if it appears my project will not kick off during the 12-month expiry period?

A1. Two options are available:

- 1) If your licence has already been issued and the expiry date is nearing, you can request an extension of up to an additional 12 months. These requests need to be submitted 30 days before the licence expires. After a licence has expired, a new licence application will be required.

To request an extension of an existing licence, submit the request on company letterhead to ApplicationAssessment@aer.ca, and include the following with the request:

- a) The licence numbers to be extended. For pipeline licence extensions, also include the appropriate line numbers.
- b) The requested expiry date. If no expiry date is identified, the licence will be extended an additional 12 months.
- c) A statement confirming that the associated participant involvement program will be updated before the licence is acted on.
- d) For well licence extensions, a statement confirming that the survey plan will be updated before the licence is acted on.

A request for a licence extension is considered to be an application, and notice will be posted on the AER's website ([notices](#)) in the same manner as applications submitted electronically through the Digital Data Submission system.

- 2) If you do not hold a licence yet, you may request a two-year licence expiry when submitting the licence application.

To request an extended expiry date at the time of application, attach to your application a cover letter that includes the following:

- a) A request for a two year licence expiry term
- b) A statement confirming the associated participant involvement program will be updated before acting on the licence
- c) For well licence applications, a statement confirming the survey plan will be updated before acting on the licence