



Name: Carol Crowfoot

Position: Executive Vice President, Strategy and Regulatory

Reporting Period: August 1 - September 30, 2018

Date Expense Incurred	Expense Type	Location	Description/Rationale	Amount	Receipt
14-Aug-18	Bus (return)	Calgary to Edmonton	Meeting with GOA and AGS staff members	\$ 150.00	Receipt
Total				\$ 150.00	

From: Red Arrow Reservations <itinerary@redarrow.ca>
Sent: Tuesday, August 14, 2018 8:08 AM
To: Carol Crowfoot
Subject: Red Arrow Itinerary/Receipt



ITINERARY/RECEIPT

2018-08-14

You can reach us at:

ALBERTA ENERGY REGULATORS
Suite 1000, 250 - 5 Street SW
Calgary, AB T2P 0R4

Red Arrow - ETO
Central Reservations: 1-800-
232-1958
sales@redarrow.ca

ORDER#	ORDERED	CUSTOMER#	P.O.	GROUP NAME	DEPARTING	RETURNING	SALES REP	SALES AGENT
	2018-08-14				2018-09-10	2018-09-10	-	CAROLYN

Travellers:

CROWFOOT/CAROL

PRODUCT DESCRIPTION	DURATION	OCCUPANCY	QTY	PRICE/UNIT	BILLED
CEEXP 06:00. Assigned to: 03A Departs Calgary (CALTO / CTO 205 9 Ave SE) at 06:00 on 2018-09-10. Arrives Edmonton (EDMTO / ETO 10014 104 St) at 09:20 on 2018-09-10. (3 hrs 20 mins)	3 hrs 20 mins	Corporate 1	1	\$ 71.43	\$ 75.00
ECEXP 16:30. Assigned to: 02A Departs Edmonton (EDMTO / ETO 10014 104 St) at 16:30 on 2018-09-10. Arrives Calgary (CALTO / CTO 205 9 Ave SE) at 19:50 on 2018-09-10. (3 hrs 20 mins)	3 hrs 20 mins	Corporate 1	1	\$ 71.43	\$ 75.00

mins)

Payments Received

DATE	GUEST	REFERENCE	AMOUNT
2018-08-14	customer: ALBERTA ENERGY REGULATORS	Visa ***** [REDACTED]	\$ 150.00

Base Price:	\$ 142.86
Discounts:	\$ 0.00
Service Charges:	\$ 0.00
GST:	\$ 7.14
Invoice Total:	\$ 150.00
Payments Received:	\$ 150.00
Balance Due:	\$ 0.00

**PLEASE NOTE THAT A PAPER TICKET IS NOT REQUIRED FOR CHECK-IN.
PLEASE CHECK IN 15 MINUTES PRIOR TO DEPARTURE**

TERMS: DUE UPON RECEIPT GST# BN139981476 Please note that the maximum luggage allowance per person is 4 pieces including carry on bags, and stowed luggage underneath the coach. Carry on bags include purses, backpacks and laptop bags. Additional luggage will incur additional fees. If you wish to time change, date change, or cancel for a full refund – 30 minutes notice prior to A.M departures; 3 hours notice prior to P.M. departures must be given. December 15 - January 5 to cancel or make any changes to a reservation we require 24 hours notice. Failure to provide proper notice makes the trip non refundable & will result in an additional change fee for a date / time change. Failure to arrive on time or no showing for your departure will result in forfeit of full fare unless rebooked within 30 days for a change fee. **Red Arrow will not be responsible for the loss of or damage to checked luggage in excess of stated maximum liability. In addition, Red Arrow does not accept liability to loss of or damage to unchecked baggage carried on board. For the full policy, please visit www.redarrow.ca or view the policy posted on our information boards at our Ticket Offices** **Red Arrow reserves the right to check I.D. or perform carry-on baggage checks at any time** Corporate Billing Accounts: Payment due 30 days after completion of trip.

If you wish to change or cancel your booking, please contact a Passenger Experience Representative at 1-800-232-1958.

Thank you for booking with Red Arrow Motorcoach. We appreciate your business!

Our Core Values: Safety | Customer Service | Resourcefulness | Integrity | Positive Attitude | Team Work | Loyalty | Accountability | Respect | Dedication